

## Booth Reservation Form & Standards of Operation

Please check mark the type of booth you would like to reserve below:

Check One	Booth Size	Power?	Price
<input type="checkbox"/>	10' x 10'	None Needed	\$25
<input type="checkbox"/>	10' x 10'	YES	\$30
<input type="checkbox"/>	10' x 20'	None Needed	\$40
<input type="checkbox"/>	10' x 20'	YES	\$45

Make check or money order payable to:  
**Dufur Historical Society Living History Museum**

*\*All vendors will be placed on festival grounds  
(No Main St. availability)*

### Set-up times and hours of operation are as follows:

#### SET UP TIMES:

Friday, August 11<sup>th</sup>, 2017- 3:00 p.m. to 6:00 p.m.

Saturday, August 12<sup>th</sup>, 2017- prior to 9:00 a.m. (*parade starts at 10 a.m. so access to festival grounds is limited during this time*)

#### HOURS OF OPERATION:

Saturday, August 12<sup>th</sup>, 2017- 9:00 a.m. to 4:00 p.m.

Sunday, August 13<sup>th</sup>, 2017- 10:00 a.m. to 3:00 p.m.

The exhibitor agrees to man their booth and provide their services/items during the above listed hours. The exhibitor is permitted to open earlier or remain open later if desired.

The exhibitor agrees to follow all rules and regulations set forth in this document and the "Standards of Operation" (below).

VENDOR NAME (signing party) \_\_\_\_\_

BUSINESS NAME (if any) \_\_\_\_\_

ADDRESS (City, State, Zip) \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

Email Address \_\_\_\_\_

### Standards of Operation:

#### PLEASE NOTE:

\* All booths must be set up by 9:00 a.m. on Saturday, August 12<sup>th</sup>, 2017

\* Selling times are as listed above

\* All signage must be confined within designated booth space (posting on trees or fences is prohibited)

\* Due to extreme fire danger:

- No Motorhome units, campers or personal vehicles will be allowed on festival grounds

- All vehicles must be unloaded and removed from exhibit area by 8:30 a.m. on Sat. August 12<sup>th</sup>

- Overnight camping in exhibit areas is prohibited (*the Dufur City Park is an option for overnight camping. You may contact them @ (541)467-2356 for reservations. Hurry! They fill up quick!*)

\* Stakes may be used on festival grounds and must be clearly marked

\* All fees are due with the returned contracts, and contracts must be received no later than July 7<sup>th</sup>, 2017

We require that you attend y our booth at all times during above operating hours and do not remove your booth until after operating hours on Sunday. Products may be left intact in booths at your discretion. Exhibit areas will not be patrolled during closed hours and Vintage Dufur Days is not responsible for articles left in booths. Questions may be directed to the Information Booth or VDD staff member.

***Due to extreme fire danger, Vintage Dufur Days is a NON SMOKING event***

Return completed forms & check/money order by July 7<sup>th</sup>, 2017 to: **Dufur Historical Society, P.O. Box 462, Dufur, OR. 97021**

**Dufur Historical Society's  
"Vintage Dufur Days"**

P.O. Box 462  
Dufur, OR. 97021  
(541) 467-2205

**Booth Contract**

**This contract is not effective unless signed and returned by July 7<sup>th</sup>, 2017**

This agreement made for the 2017 Vintage Dufur Days hereafter referred to as VDD, shall be signed by the above exhibitor. Where, the Dufur Historical Society desires to conduct VDD the dates of August 12<sup>th</sup> and 13<sup>th</sup>, 2017 and whereas the above exhibitor desires to participate in said event by providing their product display.

THE PARTIES AGREE AS FOLLOWS:

1. **USE OF PREMISES:** The Dufur Historical Society hereby rents to above exhibitor space for their display on August 12<sup>th</sup> and 13<sup>th</sup>, 2017 inclusive. Exhibitor agrees to pay the Dufur Historical Society rent in the full amount specified in this contract.
  
2. **PURPOSE:** Exhibitor agrees to use the assigned premises solely for the purpose of displaying and selling the following items or services: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Exhibitor agrees to distribute, sell or display within the confines of the allotted space only.
  
3. **SECURITY:** Exhibitor agrees that VDD, their officers, directors, agents and employees shall not be responsible for any loss, damage or injury of any character to any property of Exhibitor or his agents of employees while on premises of VDD.
  
4. **INDEMNIFICATION:** Exhibitor shall indemnify, defend and hold VDD harmless of any and all claims, costs, liabilities, damages and fees (including attorney fees and expert witness fees) arising out of or related to Exhibitor's exercise of all rights and privileges under the Contract, including without limit, claims or liabilities for any personal injury or property damage of any kind or nature. This obligation of indemnity extends to VDD and its officers, directors, agents and employees.
  
5. **HOUSEKEEPING:** Exhibitor agrees to be entirely responsible for the space allotted to him/her under this agreement and space area cleaned up upon leaving Sunday afternoon.

Exhibitor Signature \_\_\_\_\_

Date \_\_\_\_\_

Return completed form by July 7<sup>th</sup>, 2017 to: **Dufur Historical Society, P.O. Box 462, Dufur, OR. 97021**